

Date: 04 April 2026

To: City Private School Parents (KG - Grade 12)

Subject: Important Notice – TextBooks for Academic Year 2026 - 2027

Dear Parent,

Greetings from City Private School!

We would like to update you on the status of textbook sales and delivery. Due to the ongoing situation, our book suppliers are experiencing unavoidable delays in transit. As a result, the delivery of physical textbooks to the school has been postponed.

Please be assured that we are closely monitoring the shipment and remain in constant communication with the vendor to expedite the process. We will notify you immediately once the books arrive on campus.

Parents are kindly advised **not to purchase textbooks from outside sources**. The Booklist has been updated for the upcoming Academic Year, and purchasing books externally may result in a financial loss if replacements are required. All textbooks should be purchased **only through school-approved channels to ensure accuracy and uniformity**.

To ensure uninterrupted learning, the school has prepared online learning materials. E-copies of the required textbooks will also be shared with students during their online classes so that teaching and learning continue smoothly.

We appreciate your patience, understanding, and continued support during this period. Should you have any questions, please feel free to contact the school.

With best regards,



Richard Monteiro
Principal